Course Title: Mathematics for Education Majors II  
Instructor: “[Instructor Name]”
Credit Hours: 3
Office: “[Office Location]”
Course Number: MATH 1220-00x
Hours: “[Office Hours]”
Location and Time “[Location and Time]”
e-mail: “[e-mail address]”


CATALOG DESCRIPTION
Algebraic structure of real numbers, probability and statistics, basic plane geometry, coordinate geometry, measurement, and geometric figures.

PREREQUISITES
You should have passed MATH 1210 or been placed in this class.

RESOURCES
Students should be made aware of the tutoring help the University provides. Mathematics tutoring is provided by the Mathematics Learning and Resource Center and is located in the basement of Carlson Library - phone ext. 2176. It operates on a walk in basis. Please notify your students of tutoring available at the LEC (or email them the link). LEC Tutoring Hours: Monday/Thursday 9AM - 8PM, Tuesday/Wednesday 9AM - 9PM, Friday 9AM - 2PM.

GRADING AND EVALUATION
Syllabus should describe the methods of evaluation whether quizzes, exams or graded assignments. There should be at least two one-hour in class exams. If quiz scores are not used as a portion of the grade, there should be three one-hour exams. A description of a grading method that includes the proportion that each evaluating method counts toward the grade should be described. If the grading method uses a grading scale it should be clearly stated. In scheduling quizzes and exams it should be kept in mind that the last day to add/drop the class is the end of the second week of classes and the last day to withdraw from the class is the end of the tenth week. By these dates students like to have some measure of their progress in the class.

IMPORTANT DATES
*The instructor reserves the right to change the content of the course material if he perceives a need due to postponement of class caused by inclement weather, instructor illness, etc., or due to the pace of the course.

MIDTERM EXAM:
FINAL EXAM:

OTHER DATES
The last day to drop this course is ______________
The last day to withdraw with a grade of “W” from this course is __________________
MISSED CLASS POLICY
If circumstances occur in accordance with “The University of Toledo Missed Class Policy” (found at http://www.utoledo.edu/facsenate/missed_class_policy.html) result in a student missing a quiz, test, exam or other graded item, the student must contact the instructor in advance by phone, e-mail or in person, provide official documentation to back up his or her absence, and arrange to make up the missed item as soon as possible.

ACADEMIC DISHONESTY
Any act of academic dishonesty as defined by the University of Toledo policy on academic dishonesty (found at http://www.utoledo.edu/dl/students/dishonesty.html) will result in an F in the course or an F on the item in question, subject to the determination of the instructor.

NON-DISCRIMINATION POLICY
The University of Toledo is committed to a policy of equal opportunity in education, affirms the values and goals of diversity.

STUDENTS WITH DISABILITIES
The University will make reasonable academic accommodations for students with documented disabilities. Students should contact the Office of Academic Success (Rocket Hall 1820; 419.530.4981; officeofacademicaccess@utoledo.edu) as soon as possible for more information and/or to initiate the process for accessing academic accommodations. For the full policy see: http://www.utoledo.edu/success/academicaccess/sam/index.html

STUDENT PRIVACY
Federal law and university policy prohibits instructors from discussing a student's grades or class performance with anyone outside of university faculty/staff without the student's written and signed consent. This includes parents and spouses. For details, see the “Confidentiality of student records (FERPA)” section of the University Policy Page at http://www.utoledo.edu/policies/academic/undergraduate/index.html

CLASS SCHEDULE
Syllabus should provide a list of sections to be covered and should indicate the material that might be covered on each in class examination. It is advisable to provide at least a tentative exam schedule. The recommended time to be devoted to each chapter is listed below. It is understood that since each class is different; the way you cover the material may vary. Nonetheless, the schedule below provides a template for completing the syllabus for the course, and should be checked throughout the semester to avoid covering too much material in the last weeks of the semester and to insure that no sections are left uncovered.
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